

Messages & Communications Doc. No. 38GL-26-2848 through 2856.

From 38th Committee On Rules <committeeonrules@guamlegislature.gov>
Date Fri 9/11/2026 11:06 AM
To Guam Legislature Clerks <clerks@guamlegislature.gov>
Cc Frank Blas Jr. <speakerblas@guamlegislature.gov>

6 attachments (22 MB)

91126COMM Doc. No. 38GL-26-2848.pdf; 91126COMM Doc. No. 38GL-26-2849.pdf; 91126COMM Doc. No. 38GL-26-2850.pdf; 91126COMM Doc. No. 38GL-26-2851.pdf; 91126COMM Doc. No. 38GL-26-2856.pdf; 91126COMM Doc. No. 38GL-26-2854.pdf;

Håfa Adai Clerks Office,

Please see attached, **Messages & Communications Doc. No. 38GL-26-2848 through 2856** for processing:

✓	38GL-26-2848	Department of Public Health and Social Services	Prior Year Obligation to pay Data Management Resources, LLC in the total amount of \$79,127.00*
✓	38GL-26-2849	Department of Land Management	FY2026 Monthly Revenue Collection Report for August 2026*
✓	38GL-26-2850	Office of Public Accountability - Guam	Acting Administrator Designation of Maria Thyrza Bagana, for the Office of Public Accountability from September 5, 2026 to September 14, 2026*
✓	38GL-26-2851	Guam Power Authority	Certificate of Emergency Procurement to Increase Generation Capacity.
	38GL-26-2852	Bureau of Budget and Management Research	American Rescue Plan Act of 2021 and Infrastructure Investment and Jobs Act Allocation Reports for period ending August 31, 2026*
✓	38GL-26-2853	Port Authority of Guam	Board Meeting Packet for August 31, 2026*
✓	38GL-26-2854	Public Defender Service Corporation - Government of Guam	Board of Trustees Meeting Packet for August 25, 2026*
✓	38GL-26-2855	Guam Environmental Protection Agency	Board Meeting Packet for September 3, 2026.
✓	38GL-26-2856	Department of Public Health and Social Services	Guam Department of Education (GDOE) Public Schools Variance Report for the month of August 2026*

Please retrieve Doc. No. 38GL-26-2853 and 2855 from link below:

[Messages & Communications Physical Scanned Copy - Google Drive](#)

Kindly reply to this email.



Si Yu'os ma'åse',

Marie Crisostomo

Committee on Rules Assistant

COMMITTEE ON RULES

Vice Speaker V. Anthony Ada, Chairperson

I Mina'trentai Ocho Na Liheslaturan Guåhan

38th Guam Legislature

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Messages and Communications 38GL-26-2854*

2 messages

Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>

Wed, Sep 9, 2026 at 10:19 AM

To: 38th Committee On Rules <committeeonrules@guamlegislature.gov>, Sabrina Salas Matanane <office.senatorbri@guamlegislature.gov>

Håfa adai,

Please see attached M&C Doc. No. 38GL-26-2854

38GL-26-2854	Public Defender Service Corporation – Government of Guam	Board of Trustees Meeting Packet for August 25, 2026*
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Si Yu'os Ma'åse'

Bernice Rivera

Administrative Assistant



Office of Speaker Frank F. Blas, Jr.

I Mina'trentai Ocho na Liheslaturan Guåhan 38th Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

speakerblas@guamlegislature.gov

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----- Forwarded message -----

From: **Isabel-Emma R. Goodall** <igoodall@guampdsc.org>

Date: Wed, Sep 9, 2026 at 8:37 AM

Subject: Public Defender Service Corporation Board of Trustees Meeting - August 25, 2026

To: Jon Junior Calvo <jon.calvo@guam.gov>, Eliza G. Dames <eliza.dames@guam.gov>, Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>, Vince Duenas <vduenas@guamopa.com> <vduenas@guamopa.com>, fjones@guamopa.com <fjones@guamopa.com>, Kayleen Concepcion <kconcepcion@guamopa.com>

Cc: Stephen Hattori <shattori@guampdsc.org>, John P. Morrison <jmorrison@guampdsc.org>, Shane G.L. Ngata <sngata@guampdsc.org>, Felicia M. Cruz <fcruz@guampdsc.org>, Julito Tingson <jtingson@guampdsc.org>, Kenneth Lim <kennethlim@guampdsc.org>

Buenas Ufisinan I Maga'håga Guåhan; I Liheslaturan Guåhan Speaker Frank Blas Jr.; yan I Ufisinan Kuinentan Pupbliku,

Pursuant to 5 GCA Chapter 8 § 8113.1, the Public Defender Board of Trustees meeting held on Tuesday, August 25, 2026, was recorded and broadcast live on YouTube.

The recording may be accessed at the following link: <https://guampdsc.org/bot-aug-2026/>

The meeting agenda is attached for your reference.

Please feel free to contact me should you require additional information.

Si Yu'os Ma'åse',

Isabel-Emma Goodall
Administrative Assistant
Public Defender Service Corporation
779 Route 4
Sinajana, Guam 96910
Tel: (671) 969-0366
Fax: (671) 477-5844

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

2 attachments

 **PDSC BOT Meeting Packet August 25, 2026.pdf**
8774K

 **38GL-26-2854.pdf**
1120K

38th Committee On Rules <committeeonrules@guamlegislature.gov>
To: "Speaker Frank Blas Jr." <speakerblas@guamlegislature.gov>

Wed, Sep 9, 2026 at 11:42 AM

Håfa Adai,

Received, and thank you.



Si Yu'os ma'åse',

Marie Crisostomo

Committee on Rules Assistant

COMMITTEE ON RULES

Vice Speaker V. Anthony Ada, Chairperson

I Mina'trentai Ocho Na Liheslaturan Guåhan

38th Guam Legislature

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[Quoted text hidden]



Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>

Public Defender Service Corporation Board of Trustees Meeting - August 25, 2026

2 messages

Isabel-Emma R. Goodall <igoodall@guampdsc.org>

Wed, Sep 9, 2026 at 8:37 AM

To: Jon Junior Calvo <jon.calvo@guam.gov>, "Eliza G. Dames" <eliza.dames@guam.gov>, "Speaker Frank Blas Jr." <speakerblas@guamlegislature.gov>, "Vince Duenas (vduenas@guamopa.com)" <vduenas@guamopa.com>, "fjones@guamopa.com" <fjones@guamopa.com>, Kayleen Concepcion <kconcepcion@guamopa.com>
Cc: Stephen Hattori <sphattori@guampdsc.org>, "John P. Morrison" <jmorrison@guampdsc.org>, "Shane G.L. Ngata" <sngata@guampdsc.org>, "Felicia M. Cruz" <fcruz@guampdsc.org>, Julito Tingson <jtingson@guampdsc.org>, Kenneth Lim <kennethlim@guampdsc.org>

Buenas Ufisinan I Maga'håga Guåhan; I Liheslaturan Guåhan Speaker Frank Blas Jr.; yan I Ufisinan Kuinentan Pupbliku,

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The meeting agenda is attached for your reference.

Please feel free to contact me should you require additional information.

Doc Type: 38GL-26-2854
OFFICE OF THE SPEAKER

FRANK F. BLAS, JR.

September 9, 2026

Time: 8:37 AM

Received:

Si Yu'os Ma'åse',

Isabel-Emma Goodall
Administrative Assistant
Public Defender Service Corporation
779 Route 4
Sinajana, Guam 96910
Tel: (671) 969-0366
Fax: (671) 477-5844

PDSC BOT Meeting Packet August 25, 2026.pdf
8774K

Speaker Frank Blas Jr. <speakerblas@guamlegislature.gov>

Wed, Sep 9, 2026 at 8:40 AM

To: "Isabel-Emma R. Goodall" <igoodall@guampdsc.org>

Cc: Jon Junior Calvo <jon.calvo@guam.gov>, "Eliza G. Dames" <eliza.dames@guam.gov>, "Vince Duenas (vduenas@guamopa.com)" <vduenas@guamopa.com>, "fjones@guamopa.com" <fjones@guamopa.com>, Kayleen Concepcion <kconcepcion@guamopa.com>, Stephen Hattori <sphattori@guampdsc.org>, "John P. Morrison" <jmorrison@guampdsc.org>, "Shane G.L. Ngata" <sngata@guampdsc.org>, "Felicia M. Cruz" <fcruz@guampdsc.org>, Julito Tingson <jtingson@guampdsc.org>, Kenneth Lim <kennethlim@guampdsc.org>

Håfa Adai,

Confirming receipt of your email.

Si Yu'os Ma'åse'

Bernice Rivera

Administrative Assistant



Office of Speaker Frank F. Blas, Jr.

I Mina'trentai Ocho na Liheslaturan Guåhan 38th Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

speakerblas@guamlegislature.gov

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[Quoted text hidden]



PUBLIC DEFENDER SERVICE CORPORATION
(Kotperasion Setbision Defensot Pupbleku)

GOVERNMENT OF GUAM

779 Route 4
Sinajaña, Guam 96910-5174
Tel: (671) 475-3100 ♦ Fax: (671) 477-5844



BOARD OF TRUSTEES

Attorney Shane F.T. Black
Chairman

Attorney Jeffrey A. Moots
Vice Chairman

Artemio "Ricky" Hernandez,
PhD, Member

Attorney Janet H. King
Member

Donna Muna-Quinata
Member

Attorney Joseph "Jojo" Perez
Member

KristiAnna Whitman, PhD
Member

ADMINISTRATION

Stephen P. Hattori
Executive Director

John P. Morrison
Deputy Director

Shane G.L. Ngata
Administrative Director

AnaMaria C. Gayle
Managing Attorney
Alternate Public Defender

Carol M. Hinkle-Sanchez
Managing Attorney
Civil Law Center

PDSC Board of Trustees

Regular Meeting

Tuesday, August 25, 2026 at 12:30 PM
via ZOOM/YouTube/PDSC Conference Room

AGENDA

- I. **Call to Order**
- II. **Roll Call**
- III. **Determination of a Quorum**
- IV. **Proof of Due Notice of Meeting**
 - A. Notice: 5 Working Days – Public Notices Portal/PDSC/Pacific Daily News: Tuesday, August 18, 2026
 - B. Notice: 48 Hours – Public Notices Portal/PDSC/Pacific Daily News: Friday, August 21, 2026
- V. **Approval of Minutes: June 15, 2026 Regular Meeting**
- VI. **Old Business**
 - A. Continued Discussion Regarding Additional Guidelines for the Private Attorney Panel (PAP)
 1. Guidelines for Payments for Paralegals
 2. Clarification on the 60-Day Time Frame for Payment
 - B. Continued Discussion on the Process for the Appointment of the Executive Director by the Board of Trustees
- VII. **New Business**
 - A. Appointment of New PDSC Board Trustee
 - B. 3rd Quarter Financial Report
- VIII. **Public Discussion**
- IX. **Adjournment and Next Meeting Date**

Tuesday, September 22, 2026 at 12:30 PM via ZOOM/YouTube/PDSC Conference Room



38GL-26-2854
Messages and Communications

RECEIVED
COMMITTEE ON RULES
September 9, 2026

10:19 a.m.
Marie Crisostomo

Guam women roll past FSM 110-44



GSPN

Team Guam made easy work over FSM in the women's Micronesian Cup Saturday evening at the UOG Calvo Field House, rolling to a 110-44 thumping as all 12 players got on the scoresheet.

Veteran Joylyn Pangilinan led the charge with 20 points, nine steals and five assists in less than 13 minutes of play. Mia San Nicolas also posted 20 points, six rebounds

GUAM SPORTS NETWORK
Mia San Nicolas provides lockdown defense against FSM. FSM was held to 44 points for the game.

and four blocks for Guam.

Pohnpei's Arlinda Meagan Panuelo led FSM with 8 points and a game-high 16 rebounds.

Earlier in the day, FSM beat Palau 58-33.

The round-robin format concluded on Sunday.

5 p.m.: Palau vs FSM (men)

7:30 p.m.: Guam vs Palau (women)



GUAM SPORTS NETWORK

Team Guam look to score during its 110-44 win against FSM.



GUAM SPORTS NETWORK

Joylyn Pangilinan initiates the offense for Team Guam.



GUAM SPORTS NETWORK

Team Guam goes for a layup against FSM.



**PUBLIC DEFENDER
SERVICE CORPORATION**
GOVERNMENT OF GUAM
779 Route 4, Sinajana, Guam
96910-5174
Tel: (671) 475-3100
Fax: (671) 477-5844



NOTICE OF PUBLIC MEETING

The Public Defender Service Corporation Board of Trustees will conduct its regular meeting on **Tuesday, August 25, 2026 at 12:30 p.m.** via videoconference (Zoom) in the PDSC conference room, located at the MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910.

The meeting will be streamed live on YouTube at

www.youtube.com/@pdscguam

The following agenda is available on the PDSC website at

www.guampdsc.org

AGENDA

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- II. Roll Call
- III. Determination of Quorum
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Copies of the agenda and meeting packet will be available prior to the meeting at Public Defender Service Corporation and on its website at www.guampdsc.org.

Closed captioning available on livestream.

Person(s) needing special accommodations, auxiliary aids, or services, please contact Shane Ngata at 671-969-0180 or sngata@guampdsc.org.

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Page 2 of 26
SHANE F.T. BLACK
Chairman
Doc No. 3861-26-2854 *

IN THE SUPERIOR COURT OF GUAM

IN THE MATTER OF THE ESTATE

OF

FRANCES CRUZ FEJERAN,

Decedent.

PROBATE CASE NO.
PR0192-25

AMENDED
NOTICE OF HEARING

THIS NOTICE IS REQUIRED BY LAW. YOU ARE NOT REQUIRED TO APPEAR IN COURT UNLESS YOU DESIRE.

1. NOTICE IS HEREBY GIVEN that Alicia Fejeran has filed a Petition for Final Distribution.

2. A hearing on the petition will be heard on **Friday, August 28, 2026, at 10:10 a.m. before the Hon. Judge Elyze M. Iriarte.**

3. To attend or participate in the hearing, you may appear in person at the Guam Judicial Center, appear remotely at <https://guamcourts-org.zoom.us> and enter Meeting ID: 864 4387 2213 and Passcode: JEMI; or call into the courtroom at 671-300-6703 at the designated hearing time. For connectivity issues, you may contact Jannette Samson at (671) 475-0141 or email jsamson@guamcourts.gov.

Dated: 8 JULY 2026.

JANICE M. CAMACHO-PEREZ
Clerk of Court,
Superior Court of Guam
/s/ Flora W. Fagan
Courtroom / Chamber Clerk

IN THE SUPERIOR COURT OF GUAM

IN THE MATTER OF THE ESTATE

OF

FRANK HERMAN CEPEDA,
Deceased.

PROBATE CASE NO. PR0112-26

NOTICE OF HEARING ON
PETITION FOR PROBATE OF
WILL AND FOR LETTERS OF
ADMINISTRATION WITH
COPY OF WILL ANNEXED

NOTICE IS HEREBY GIVEN THAT ZHE LIU CEPEDA has filed a Petition for Probate of Will and praying for Letters of Administration With Copy of Will Annexed upon the Estate of **FRANK HERMAN CEPEDA**, and that on August 27, 2026, at 9:30 a.m., in the courtroom of a Judge, **SUPERIOR COURT OF GUAM**, Guam Judicial Center, 120 West O'Brien Drive, Hagåtña, Guam, a hearing on said Petition shall be held and all persons interested are hereby notified to appear at the time and place set for said hearing and show cause, if any they have, why the Petition should not be granted.

Reference is hereby made to the Petition for further particulars.

DATED: July 29, 2026

Janice M. Camacho-Perez
Clerk of Court
SUPERIOR COURT OF GUAM

By: /s/ Pauline I. U. Santos
Chamber/Courtroom Clerk

You may appear in person at the Courtroom of Judge Dana A. Gutierrez, 120 W. O'Brien Drive, Hagåtña, GU or you may participate via Zoom by logging onto <https://guamcourts-org.zoom.us> and enter the Meeting ID: 839 7874 0380 and Passcode: 189701. For technical assistance, please call (671) 475-3207 five (5) minutes prior to the designated hearing time.

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Homes & Rentals
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Auto
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Stuff
 Household, Furniture, Pets & Stuff

Super Classified Deals
 For all categories except employment and real estate.
 Package line limit listed below.

Good: Text only. 3 days in E-edition / 7 days on Classified of our website - line limit (5) lines.	\$35.00
Better: Text with border. 5 days in E-edition / 10 days on Classified of our website - line limit (10) lines.	\$45.00
Best: Text with border & image. 8 days in E-edition / 14 days on Classified of our website - line limit (15) lines.	\$60.00

Categories
Animals for Sale: Livestock / Pets. **Automotive:** Cars/Motorcycle/Pickups and SUVs. **Celebrations . Fundraisers . Goods for Sale:** Auto Parts/Baby items/Computers/Electronics/Exercise Equipment/Furniture/Household Goods/Miscellaneous/ Musical Instruments/ Sports and Outdoors Equipment/Tools. **Lost and Found . Heavy Equipment . Repairs and Installation:** Air Conditioning/Appliances/Cellphones/Computers/Electrical/Electronics/Plumbing/Repair and Installations Services Needed. **Services:** Child and Elderly Care/Educational/Lawn Care or Yardwork/Other Services/Therapeutic Massage/Tutoring/Cleaning Services. **Wanted to Buy . Watercraft:** Boats/Personal Water Craft

Employment Classified Packages
 Package line limit listed below.

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Better: Text with border. 5 days in E-edition / 10 days on Classified of our website - line limit (10) lines.	\$114.00
Best: Text with border & image. 8 days in E-edition / 14 days on Classified of our website - line limit (15) lines.	\$120.00

Categories
 Help Wanted Full Time . Help Wanted Part Time

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Best: Text with border & image. 8 days in E-edition / 14 days on Classified of our website - line limit (15) lines.	\$105.00

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Businesses for Sale . For Lease Land . For Rent Commercial . For Rent Residential . For Sale Commercial . For Sale Residential . For Sale Land . Rooms for Rent

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 **Applies to all Categories except for Employment and Real Estate
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Employment Open Liners
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\$75.00 5 days on Classified of our website

Real Estate Open Liners
\$14.70 per line/per day for E-edition and 3 days on Classified of our website
\$85.00 5 days on Classified of our website

Optional Adds for Open Liners
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GuamPDN.com

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3. Click on "Start Creating Your Ad Now"
4. Complete the form and make payment

Pacific Daily News

PUBLIC DEFENDER SERVICE CORPORATION
 GOVERNMENT OF GUAM
 779 Route 4, Sinajaña, Guam
 96910-5174
 Tel: (671) 475-3100
 Fax: (671) 477-5844

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Closed captioning available on livestream.

Person(s) needing special accommodations, auxiliary aids, or services, please contact Shane Ngata at 671-969-0180 or sngata@guampdsc.org.

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SHANE F.T. BLACK
 Chairman

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Pacific Daily News of 26
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Doc. No. 38GL-26-2854.*

PUBLIC DEFENDER SERVICE CORPORATION
Board of Trustees' Regular Meeting
Monday, June 15, 2026, at 12:30 PM
via ZOOM/PDSC YouTube/PDSC Conference Room

MINUTES

I. CALL TO ORDER

The meeting was called to order at 12:30 P.M. on June 15, 2026, by Chairman Shane F.T. Black.

II. ROLL CALL

Present: Attorney Shane F.T. Black, Chairman
Artemio "Ricky" Hernandez, Member
Donna Muna-Quinata, Member (via Zoom)
Attorney Joseph "Jojo" Perez, Member

Not Present: Attorney Jeffrey A. Moots, Vice Chairman (Excused)
Attorney Janet H. King, Member (Excused)
KristiAnna Whitman, Member (Resigned)

Others Present: Stephen P. Hattori, Executive Director
John P. Morrison, Deputy Director
Shane G.L. Ngata, Administrative Director
Isabel-Emma Goodall, Administrative Assistant
Kenneth A. Lim, M.I.S. Administrator (Detailed)
Ana Maria C. Gayle, APD Managing Attorney
Carol Hinkle-Sanchez, CLC Managing Attorney
Audre K. Hattori, PAP Administrative Services Officer

III. DETERMINATION OF A QUORUM

With four (4) out of the seven (7) board members present, a quorum was established, allowing the meeting to proceed.

IV. PROOF OF DUE NOTICE OF MEETING

"Notice of Public Meeting" was published in the Pacific Daily News on Monday, June 8, 2026, and Thursday, June 11, 2026, and posted on Government of Guam's Public Notices Portal.

V. APPROVAL OF MINUTES

Trustee Hernandez made a motion to proceed with the approval of the minutes of the regular board meeting on April 21, 2026.

A clerical correction was noted regarding a statutory citation on the last meeting minutes, which needs to be corrected to 12 GCA § 1112(c) instead of 11 GCA § 11110(c).

Motion to adopt the minutes was made by Trustee Hernandez and seconded by Trustee Quinata. Approved by acclamation.

VI. **OLD BUSINESS**

A. **CONTINUED DISCUSSION ON SUPERVISING ATTORNEY DIFFERENTIAL POLICY PROPOSAL**

The Board continued discussions on a proposal to offer a 5% compensation differential to supervising attorneys, aimed at establishing dedicated divisions for Juvenile and Criminal/Appeal cases. AD Ngata confirmed that under Guam Law – specifically 4 GCA, 6 GCA 6302(c), and 12 GCA – the Board possess full statutory authority to implement independent pay policies. This allows the agency to establish structured leadership roles without creating new permanent pay grades or running into bureaucratic constraints from the Department of Administration (DOA) or the Comprehensive Wage Act (CWA).

Deputy Director Morrison emphasized that the extra pay addresses a crucial operational need for the Public Defender Service Corporation (PDSC). Currently, the Attorney General's Office uses multi-tiered leadership roles (such as Chief Prosecutors and Attorney V positions) that make it difficult for Public Defender to retain experienced talent. Introducing this differential, senior lawyers (Attorney IVs) gain a rewarding career progression path. This structural change is especially important in high-demand areas like the Family Division, where senior oversight is needed to guide junior staff and manage a growing volume of appeals.

Under the policy proposal, supervising attorneys will maintain a normal caseload while taking on added leadership responsibilities, including running in-house training, managing interns, and enforcing quality standards. These supervisors will keep management responsibilities focused on mentorship and legal oversight and will not be responsible for formal administrative tasks like hiring, firing, or conducting official performance reviews.

Finally, the Board noted that the policy proposal is designed to be both financially manageable and administratively flexible. The 5% supervisory differential will be temporary and subject to periodic re-evaluation, such as every two years, to ensure it continues to align with the agency's operational goals and changing needs. Because the pay raise targets only a small select group of senior staff, its overall financial footprint is minimal, allowing the agency to fully absorb the cost within its current fiscal year budget.

Motion to adopt the minutes was made by Trustee Quinata and seconded by Trustee Perez. Approved by acclamation.

VII. **NEW BUSINESS**

A. **REPORTS AND STATISTICS**

1. FY2026 2nd Quarter Financials

During the reporting segment of the meeting, fiscal notes for FY2026 were officially read into the record in the absence of Financial Office Goody. Overall, the Public Defender Service Corporation (PDSC) remains in a strong, stable financial position, maintaining positive fund balances and cash reserves across all divisions.

The report drew particular attention to administrative challenges surrounding Private Attorney Panel (PAP) billings. Staff are currently managing a heavy backlog of invoices, processing over 600 for work extending as far back as October. To resolve this issue, management is actively pressing panel attorneys to submit their billings on a prompt and consistent schedule moving forward.

Finally, to make the most of the agency's cash position, the Board directed management to investigate legal investment avenues. The goal is to maximize interest yields on reserve funds while ensuring the capital remains liquid enough to meet ongoing operational needs.

2. Case Statistics

The Board reviewed the caseload numbers across the Public Defender, Alternate Public Defender, the Civil Law Center, and the Private Attorney Panel divisions.

The PDSC Criminal Division experienced a sharp increase in open year-to-date cases, reaching 976 cases as of May 20, 2026. This represents a significant rise from 736 cases in FY2025 and 722 cases in FY2024, directly reflecting an uptick in criminal filings by the Attorney General's Office. Additionally, juvenile delinquency reviews accounted for 89 of these filings.

APD case openings similarly climbed to 530, up from 391 in 2019. However, case closures have slowed down substantially over the last two months due to a new policy requiring Attorney General Moylan to personally review and sign off on all plea agreements, including low-level misdemeanors and family violence cases. This mandate has created major procedural delays, pushing pre-trial pressures to the brink of trial before late plea deals are finally secured. In response to these operational delays, Trustee Perez requested that future reporting include line charts to better visualize multi-year caseload trends, along with metrics tracking average case closure times to measure total manpower costs.

CLC reported strong community engagement, evaluating 124 cases this month, completing 165 mobile clinic consults, and conducting 78 home and hospital visits for bed-bound clients. Following a request from Lieutenant Governor, PDSC is examining the feasibility of expanding services to assist low-income residents with probate matters

for dilapidated family estates. Estimated at roughly \$1,500 per case – largely driven by required newspaper publication fees (\$480 per run, required three times) – PDSC is exploring grant options as current federal emergency fund lines (FEMA, Fix in Six) expire in July. The division is also researching pre-filing mediation program to resolve civil disputes before formal court costs accumulate.

Lastly, PAP provided a review of caseloads, financial disbursements, and billing policies through the second quarter ending March 31, 2026. During this period, the panel managed 247 fiscal year cases (189 for the calendar year), consisting of 111 felonies, 80 juvenile cases, 20 misdemeanors, 20 juvenile delinquencies, and 16 appeals. Payouts as of June 10 reached \$310,000 distributed across 22 panel attorneys, with an additional \$3,500 disbursed for investigator fees and \$9,800 for expert witnesses. Looking forward, the panel's hourly rate remains set at a competitive \$150 per hour. Over the next two to three fiscal years, management anticipates adjusting operational budgets to broaden the panel's access to key resources, helping ensure panel members are equipped with the same legal and technical tools available to staff public defenders.

B. UPDATES OF FY2027 BUDGET PROPOSAL

ED Hattori and AD Ngata informed the Board that they met with the Office of Finance and Budget (OFB) to review the agency's proposed budget request. The budget for PAP was specifically highlighted for funding increases, aligning with a strategy to maintain steady, conservative growth. While OFB did not issue a formal commitment to approve the requested increases, leadership noted that it was a positive and productive discussion given current fiscal conditions.

C. DISCUSSION ON THE PROCESS FOR THE APPOINTMENT OF THE EXECUTIVE DIRECTOR BY THE BOARD OF TRUSTEES

The Board initiated discussions regarding the recruitment and appointment process for a permanent Executive Director. Under the organization's By-Laws, appointing a permanent Executive Director requires a minimum of five board member votes. To guide the process, the Board reviewed historical precedents, noting that past appointments such as those of Mike Nisperos, Eric Miller and Stephen Hattori utilized a dedicated Search Committee composed of three to five members, including board members, former chairs (such as Justices Carbullido and Torres), and external partners. Historically, this committee was tasked with vetting applications, conducting initial interviews, and presenting a ranked "Top 3" shortlist to the full Board for the final selection.

During the meeting, the Board evaluated three potential operational frameworks for the hiring process. The first option involved a board-heavy recruitment effort supported by limited in-house HR assistance. The second option proposed having the full Board act directly as the evaluation and interview panel. The third option outlined a dedicated

Search Committee structure supported by internal HR staff, who would handle advertising, application intake, and administrative tier-ratings.

Ultimately, the Board voted to table to matter to “Old Business” for further analysis at the next meeting. This delay will allow time to account for current board vacancies and to clearly define voting dynamics between the Search Committee and the full Board.

Motion to table the Discussion on the Process for the Appointment of the Executive Director for the next regular board meeting. Approved by acclamation.

VIII. **PUBLIC DISCUSSION**

Managing Attorney Hinkle-Sanchez shared that today marked World Elder Abuse Awareness Day. To commemorate the occasion, the Elder Justice Center highlighted that an awareness campaign wave would be held directly in front of the office from 5:00 PM to 6:00 PM.

IX. **ADJOURNMENT AND NEXT MEETING DATE**

The next board meeting is scheduled for Tuesday, July 28, 2026, at 12:30 PM in the PDSC Conference Room.

With no further matters to discuss, **motion to adjourn this meeting was made by Trustee Quinata and seconded by Trustee Hernandez. Approved by acclamation.**

Respectfully submitted,


SHANE G.L. NGATA
Board Secretary

Agenda Item VI-A-1

Old Business

Continued Discussion Regarding Additional Guidelines for the PAP: Payments for Paralegals

I. PURPOSE

These uniform guidelines govern the reimbursement of expenses and the compensability of paralegal and support services incurred by private counsel appointed under the Private Attorney Panel. These standards ensure compliance with governing policy and promote cost-effective, high-quality representation.

II. GENERAL PRINCIPLES

1. Necessity and Reasonableness

Reimbursement is limited to expenses that are reasonably incurred and necessary for adequate representation.

2. Documentation Requirement

All expenses must be itemized and supported by appropriate documentation as determined by the PDSC. If required documents are not submitted, it may cause a delay in processing or a rejection of the payments being requested.

3. Actual Cost Standard

Reimbursement is limited to actual costs incurred; no markup or profit is allowed.

4. Decisions and Review

All reimbursements are subject to review and approval by the Executive Director. Appeals may be made to the PAP Advisory Council and thereafter, the Board of Trustees.

III. REIMBURSABLE EXPENSES

A. Allowable Out-of-Pocket Expenses

Counsel may claim reimbursement for the following when reasonable:

- Copying and printing (reasonable duplication only). In-house at .15 per page/.20 for two-sided copying. Out-of-house copies are reimbursable with a receipt, and documentation with justification.
- Photographs, video duplication, and litigation support
- Trial Exhibit Production

IV. NON-REIMBURSABLE EXPENSES

The following are considered general office overhead and are not reimbursable:

- Staff salaries (including routine secretarial or clerical time)
- Rent, utilities, equipment, and general office costs
- Internet and routine telephone service
- Secretarial or administrative work
- Personal expenses for clients
- Taxes on attorney compensation
- Routine law office or case administrative tasks include, but are not limited to, the following examples:
 - a. Time spent keeping time records, filling out billing forms, or submitting bills;

- b. Notifying clients and/or courts of a change of address for your law office;
- c. Activities considered to be legal training or education;
- d. Notifying court or other entities that you are not certified to accept an assignment
- e. Time spent performing secretarial or clerical functions;
- f. The administrative task of creating and closing files.
- g. Subscriptions expenses for internet-based legal research such as Westlaw and Lexis. Attorneys may bill the time spent using such resources.

V. PARALEGAL AND SUPPORT STAFF SERVICES

General Rule

Paralegal services are not reimbursable when they constitute clerical or administrative work.

Compensable Paralegal Work

Paralegal work may be reimbursed if all criteria are met:

1. Substantive Legal Work:

- Legal research
- Drafting motions or memoranda
- Document review and case organization
- Investigative support
- Trial and hearing preparation (organizing exhibits, preparing trial binders, drafting witness and exhibit lists).
- Client correspondence and interviews, including interview summaries.
- Discovery review, organization, and substantive analysis (e.g., indexing, summarizing, or flagging discovery content) as opposed to merely opening, saving, or forwarding files.
- Records collection and organization (medical, employment, school, criminal history, financial records).
- Gathering and organizing materials for an expert's review.
- Case-specific file review to identify issues, gaps, or leads for counsel.
- E-discovery and digital evidence search, review, and analysis support.

2. Non-compensable clerical/administrative work — not reimbursed regardless of whether performed by counsel, a paralegal, or other staff — includes, but is not limited to:

- Creating a physical or electronic case file.
- Opening, downloading, renaming, saving, printing, or forwarding electronic files, including routine e-filing notices.
- Entering calls, meetings, or deadlines into a calendar; rote scheduling communications; leaving non-substantive voicemails.
- Filing or lodging documents with the court's electronic filing system.
- Preparing or submitting fee applications or payment vouchers.

- Copying, scanning, printing, or preparing documents for mailing, and any related travel or wait time (e.g., trips to a copy center or post office).
- Answering the telephone and other routine office administration.

Paralegal time must be billed in tenths of an hour and supported by a timesheet or itemized entry describing the specific task and its relevance to the representation, consistent with the documentation requirements described below. Prior authorization is required once anticipated paralegal costs on a case exceed the cap.

Billing Requirements

Each payment voucher must include the following information:

- Name and role of the paralegal
- Date of service
- Detailed task description
- Time expended (contemporaneous records)
- Hourly rate not to exceed \$45 an hour billed in increments of .10.
- Justification of necessity when exceeding the cap.
- Expenses shall be deducted from the caseload cap for each case.

VI. PRIOR AUTHORIZATION

Advance approval may be required for:

- Expenses exceeding case maximums.

VII. REVIEW AND REDUCTION

Claims may be reduced only for:

- Mathematical errors
- Non-compensable work
- Unreasonable or excessive time
- Incomplete documentation or non-forming payment vouchers

Counsel will receive notice and an opportunity to respond. If the claim is a denial of a request to exceed the cap for a particular case, such may be appealed to the PAP Advisory Panel and, to the PDSC Board, thereafter.

Exceeding the case maximum is justified when (1) the legal or factual issues in a case are unusual requiring more time, skill and effort, (complex). and (2) If more time is reasonably required for total processing than the average case requires, (extended).

If complex or an extended matter, the following criteria should be used:

- Manner in which duties were performed;
- Knowledge, skill, efficiency, professionalism, and judgment required of and used by counsel;
- Nature of counsel's practice and injury thereto;
- Any extraordinary pressure of time or other factors under which services were rendered; and

- Any other circumstances relevant and material to a determination of a fair and reasonable fee.

VIII. PROHIBITION ON DOUBLE BILLING

- Time and expenses may not be billed to multiple cases simultaneously.
- Shared work must be properly apportioned.

IX. RECORDKEEPING

Counsel must:

- Maintain contemporaneous time and expense records
- Retain documentation for audit purposes

X. EFFECTIVE DATE

This policy is effective immediately and applies to all pending and future matters unless otherwise ordered.

Agenda Item VI-A-2

Old Business

Continued Discussion Regarding Additional Guidelines for the PAP:

Clarification on the 60-Day Timeframe for Payment

Agenda Item VI-B

Old Business

Continued Discussion on the Process for the Appointment of the Executive Director by the Board of Trustees

Discussion Points and Action Items for the Board of Trustees Regarding the Executive Director Recruitment Process

This memo summarizes the Board of Trustees' responsibility to determine the appropriate process for appointing the Executive Director and presents three recruitment options for consideration, including direct appointment, full Board participation, or delegation to an Executive Search Committee.

Background:

1. At its September 23, 2025, meeting, the newly appointed Board of Trustees voted to retain Stephen P. Hattori as Interim Executive Director to ensure operational continuity while the Board determines the process for appointing a permanent Executive Director.
2. Pursuant to 12 GCA, Chapter 11, §11108(c) and §11110, the Board of Trustees is responsible for appointing the Executive Director to oversee all Corporation divisions.
3. Pursuant to Article 4, Section 4.01(d) of the PDSC Board of Trustees Bylaws, the Board shall "approve and appoint an Executive Director who shall be appointed by approval of five Board members for a term of office for four years, which can be renewed." The Executive Director shall oversee all Corporation divisions and have sole responsibility for carrying out the purposes and duties of the Corporation pursuant to 12 GCA §11108, as amended by Public Law 38-48.

Action Item:

1. Decision on Recruitment Method

a. Direct Board of Trustees Appointment

The Board may proceed with a direct appointment of the Executive Director by affirmative vote of at least five Board members.

b. Full Board of Trustees Recruitment Committee

The Board may serve as the full recruitment committee, with all Board members participating in each phase of the recruitment process.

c. Delegated Executive Search / Recruitment Committee

The Board Chair may appoint an Executive Search Committee to conduct the recruitment process and present recommendations to the Board.

If this method is selected, the Board Chair should determine the committee membership, which may include:

- i. PDSC Board of Trustees Chair;
- ii. Two additional Board members appointed by the Board Chair; and
- iii. Two additional members, preferably including:
 - o One highly experienced defense attorney; and
 - o One member selected by the Board Chair.

Agenda Item VII-A

New Business

Appointment of New PDSC Board Trustee



HON. KATHERINE A. MARAMAN
CHIEF JUSTICE

Supreme Court of Guam

GUAM JUDICIAL CENTER SUITE 300
120 WEST O'BRIEN DRIVE, HAGATÑA, GUAM 96910-5174
Telephone: (671) 475-3162/90 • Facsimile: (671) 475-3160



HANNAH G. ARROYO
CLERK OF COURT

July 28, 2026

COPY

Marcelene "Marcy" Santos
162 Western Blvd.
Tamuning, Guam 96913
Via E-mail: marcelenesantos@gmail.com

Re: Appointment as Trustee – Guam Public Defender Service Corporation

Dear Marcy:

Thank you for accepting my invitation to serve on the Board of Trustees for the Guam Public Defender Service Corporation. Pursuant to Title 12 GCA § 11105, the Chief Justice of the Supreme Court of Guam appoints two members—one with experience in public administration, finance, and/or budgeting, and one with experience in social work. Your background in social work, your years of experience and your unwavering dedication to public service make you an ideal fit for this important role. I am honored to appoint you as my member with a social work background.

Your appointment is effective as of the date of this letter. I have every confidence that you will bring your passion and commitment to the Board's mission of providing indigent defense representation to those in our community.

Thank you again for your willingness to serve. I look forward to seeing the positive impact you will make.

Sincerely,

KATHERINE A. MARAMAN
Chief Justice of Guam

CC: Stephen P. Hattori, Executive Director for the Public Defender Service Corporation
Shane Ngata, Administrative Director for the Public Defender Service Corporation

The Judiciary of Guam is an equal opportunity provider and employer.

Agenda Item VII-B

New Business

3rd Quarter Financial Report

PUBLIC DEFENDER SERVICE CORPORATION
Statement of Financial Income and Expense
FY2026

PDSC COMBINING FS FY2026 With Projections:

PDSC COMBINING FS FY2026 With Projections:

Div	Category	Account Name	Actuals	Oct	Projected		W/Projection	Budget	Budget over Expenditures	% of Budget
			2025 to	July 2026	Aug 26	Sep 26	TOTAL			
Summary:										
APD	Revenues	APD █████ - Transfers In - GF	1,550,985.00		147,586.00	181,510.00	1,880,081.00	1,880,081.00	-	100%
APD	Revenues	APD - FEMA Reimb			-	-	37,924.57	-	(37,924.57)	
APD	Revenues	APD █████ - Other Sources			-	-	4,213.84	-	(4,213.84)	
		Total Revenues	1,593,123.41		147,586.00	181,510.00	1,922,219.41	1,880,081.00	(42,138.41)	102%
APD	Expenditure	APD █████ Salary	1,019,681.06		86,000.00	86,000.00	1,191,681.06	1,169,895.00	(21,786.06)	102%
APD	Expenditure	APD █████ Benefits - RDM	345,852.39		31,000.00	31,000.00	407,852.39	463,583.00	55,730.61	88%
APD	Expenditure	APD █████ Benefits - MDL	72,076.82		6,200.00	6,200.00	84,476.82	83,449.00	(1,027.82)	101%
APD	Expenditure	APD █████ Contractual	33,222.10		5,000.00	5,000.00	43,222.10	67,435.00	24,212.90	64%
APD	Expenditure	APD █████ Office Rent	62,000.00		6,200.00	6,200.00	74,400.00	74,400.00	-	100%
APD	Expenditure	APD █████ Supplies	3,469.74		1,500.00	1,500.00	6,469.74	7,591.00	1,121.26	85%
APD	Expenditure	APD █████ Equipment	2,968.00		-	-	2,968.00	3,701.00	733.00	80%
APD	Expenditure	APD █████ Drug Testing	-		-	-	-	160.00	160.00	0%
APD	Expenditure	APD █████ Miscellaneous	4,125.00		500.00	500.00	5,125.00	9,867.00	4,742.00	52%
		Total Expenditures	1,543,395.11		136,400.00	136,400.00	1,816,195.11	1,880,081.00	63,885.89	97%
APD	Net Revenues over(under) Expenditures		49,728.30		11,186.00	45,110.00	106,024.30	-	42,138.41	
PAP	Revenues	PAP - Transfers in from GF	137,389.00		13,865.00	13,232.00	164,486.00	164,486.00	-	100%
PAP	Revenues	PAP - Transfers In from GF FY25	1,196,260.00		119,626.00	119,628.00	1,435,514.00	1,435,514.00	-	
		Total Revenues	1,333,649.00		133,491.00	132,860.00	1,600,000.00	1,600,000.00	-	100%
PAP	Expenditure	PAP █████ Salary	33,569.27		5,321.60	5,321.60	44,212.47	91,030.47	46,818.00	49%
PAP	Expenditure	PAP █████ Benefits - RDM	11,223.36		1,870.56	1,870.56	14,964.48	41,295.34	26,330.86	36%
PAP	Expenditure	PAP █████ Benefits - MDL	6,300.12		1,047.52	1,047.52	8,395.16	23,228.63	14,833.47	36%
PAP	Expenditure	PAP █████ Contractual Attys	388,928.27		250,000.00	800,000.00	1,438,928.27	1,444,245.56	5,317.29	100%
PAP	Expenditure	PAP █████ Office Rent	30,401.60		5,297.20	5,297.20	40,996.00	-	(40,996.00)	0%
PAP	Expenditure	PAP █████ Drug Testing	-		-	-	-	200.00	200.00	0%
		Total Expenditures	470,422.62		263,536.88	813,536.88	1,547,496.38	1,600,000.00	52,503.62	97%
PAP	Net Revenues over(under) Expenditures		863,226.38		(130,045.88)	(680,676.88)	52,503.62	-	(0.00)	0%

PUBLIC DEFENDER SERVICE CORPORATION
Statement of Financial Income and Expense
FY2026

Div	Category	Account Name	Actuals 2025 to	Oct July 2026	Aug 26	Sep 26	TOTAL	Budget	Budget over Expenditures	% of Budget
CLC/EJC	Revenues	CLC/EJC Local	798,695.50		69,910.00	97,794.00	966,399.50	950,411.00	(15,988.50)	102%
CLC/EJC	Revenues	CLC/EJC Federal	198,176.11		-	-	198,176.11	-	(198,176.11)	
		Total Revenues	996,871.61		69,910.00	97,794.00	1,164,575.61	950,411.00	(214,164.61)	123%
CLC/EJC	Expenditure	Salary	516,966.88		51,000.00	51,000.00	618,966.88	571,971.00	(46,995.88)	108%
CLC/EJC	Expenditure	Benefits - RDM	183,843.75		18,000.00	18,000.00	219,843.75	203,515.00	(16,328.75)	108%
CLC/EJC	Expenditure	Benefits - MDL	63,279.05		6,500.00	6,500.00	76,279.05	50,587.00	(25,692.05)	151%
CLC/EJC	Expenditure	Contractual	110,272.54		11,000.00	11,000.00	132,272.54	37,292.00	(94,980.54)	355%
CLC/EJC	Expenditure	Office Rent	29,835.00		2,983.50	2,983.50	35,802.00	50,000.00	14,198.00	72%
CLC/EJC	Expenditure	Supplies	3,637.11		1,500.00	1,500.00	6,637.11	5,947.00	(690.11)	112%
CLC/EJC	Expenditure	Equipment	13,785.73		-	-	13,785.73	17,892.00	4,106.27	77%
CLC/EJC	Expenditure	Drug Testing	-		-	-	-	200.00	200.00	0%
CLC/EJC	Expenditure	Miscellaneous	22,144.93		1,000.00	1,000.00	24,144.93	13,007.00	(11,137.93)	186%
		Total Expenditures	943,764.99		91,983.50	91,983.50	1,127,731.99	950,411.00	(177,320.99)	119%
CLC/EJC	Net Revenues over(under) Expenditures		53,106.62		(22,073.50)	5,810.50	36,843.62	-	(36,843.62)	
PDSC	Revenues	PDSC - Transfers In - GF	6,091,380.00		588,218.00	588,218.00	7,267,816.00	7,267,816.00	-	100%
PDSC	Revenues	PDSC - Other Sources	5,872.82		-	-	5,872.82	-	(5,872.82)	
		Total Revenues	6,097,252.82		588,218.00	588,218.00	7,273,688.82	7,267,816.00	(5,872.82)	100%
PDSC	Expenditure	PDSC - Salary	3,866,559.26		359,000.00	359,000.00	4,584,559.26	4,426,821.00	(157,738.26)	104%
PDSC	Expenditure	PDSC - Benefits - RDM	1,362,140.75		125,000.00	125,000.00	1,612,140.75	1,559,307.00	(52,833.75)	103%
PDSC	Expenditure	PDSC - Benefits - MDL	382,819.08		36,000.00	36,000.00	454,819.08	442,275.00	(12,544.08)	103%
PDSC	Expenditure	PDSC - Contractual	192,280.13		15,000.00	15,000.00	222,280.13	306,823.00	84,542.87	72%
PDSC	Expenditure	PDSC - Office Rent	235,551.20		27,050.00	27,050.00	289,651.20	357,866.00	68,214.80	81%
PDSC	Expenditure	PDSC - Supplies	17,401.02		2,500.00	2,500.00	22,401.02	42,310.00	19,908.98	53%
PDSC	Expenditure	PDSC - Equipment	38,104.72		2,500.00	2,500.00	43,104.72	29,940.00	(13,164.72)	144%
PDSC	Expenditure	PDSC - Drug Testing	-		-	-	-	560.00	560.00	0%
PDSC	Expenditure	PDSC - Miscellaneous	66,405.83		2,500.00	2,500.00	71,405.83	101,914.00	30,508.17	70%
		Total Expenditures	6,161,261.99		569,550.00	569,550.00	7,300,361.99	7,267,816.00	(32,545.99)	100%
PDSC	Net Revenues over(under) Expenditures		(64,009.17)		18,668.00	18,668.00	(26,673.17)	-	26,673.17	
All Div	Net Revenues over(under) Expenditures		902,052.13		(122,265.38)	(611,088.38)	168,698.37			

Public Defender Service Corporation

Combining Statement of Revenues, Expenditures by Object Class, and Changes in Fund Balance (Deficit)

Fiscal Year 2026 - 4th Quarter Ended July 31, 2026

	<u>PDSC</u>	<u>APD</u>	<u>CLC</u>	<u>EJC</u>	<u>PAP</u>	<u>TOTAL</u>	<u>Percent %</u>
Revenue Sources							
- Transfers In - GF	\$ 6,091,380	\$ 1,550,985	\$ 782,707	\$ -	\$ 137,389	\$ 8,562,461	86% 86%
- Transfers In - GF FY25	-	-	-	-	1,196,260	1,196,260	12%
- Other Sources	5,873	4,214	-	-	-	10,087	0%
- Federal Contribution	-	-	105,518	17,001	-	122,519	1%
FEMA Reimbursement	-	37,925	15,989	-	-	53,913	1% 14%
Total Revenue Sources	\$ 6,097,253	\$ 1,593,123	\$ 904,214	\$ 17,001	\$ 1,333,649	\$ 9,945,240	100%
Expenditures							
- Salary	\$ 3,866,559	\$ 1,019,681	\$ 502,065	\$ 14,902	\$ 33,569	\$ 5,436,776	60%
- Benefits - RDM	1,362,141	345,852	178,516	5,328	11,223	1,903,060	21%
- Benefits - MDL	382,819	72,077	62,115	1,164	6,300	524,475	6% 86%
- Contractual	192,280	33,222	110,273	-	388,928	724,703	8%
- Office Rent	235,551	62,000	29,835	-	30,402	357,788	4%
- Supplies	17,401	3,470	3,410	227	-	24,508	0%
- Equipment	38,105	2,968	13,786	-	-	54,858	1%
- Miscellaneous	66,406	4,125	22,130	15	-	92,676	1% 14%
Total Expenditures	\$ 6,161,262	\$ 1,543,395	\$ 922,130	\$ 21,635	\$ 470,423	\$ 9,118,845	100%
Revenues over (under) expenditures	\$ (64,009)	\$ 49,728	\$ (17,916)	\$ (4,634)	\$ 863,226	\$ 826,395	
Fund balances (deficit) at beginning of year	\$ 2,255,195	\$ 280,209	\$ 401,222	\$ 75,639	\$ -	\$ 3,012,265	
Fund balances (deficit) at end of year	\$ 2,191,185	\$ 329,938	\$ 383,306	\$ 71,005	\$ 863,226	\$ 3,838,660	

Reconciled Bank Account Balances	as of July 31, 2026
APD 11000 - Checking * [REDACTED]	396,496.66
CLC 11000 - CLC [REDACTED] (Main)	488,484.35
CLC 11001 - CLC [REDACTED]	4,233.87
EJC 11000 - EJC * [REDACTED]	35,077.26
PDSC 11001 - Savings * [REDACTED]	963.64
PDSC 11002 - Land Claims * [REDACTED]	12,716.18
PDSC 11003 - Trust * [REDACTED]	4,745.73
PDSC11000 - Checking [REDACTED]	3,426,028.40
Total Checking/Savings	4,368,746.09

Fiscal Notes:

- The corporation continues to be **financially stable** with strong cash reserves.
- Fund balances remain positive across divisions, with PDSC carrying the largest beginning fund balance of \$2,255,195, with CLC carrying \$401,222 from unspent FY2025 first budget from GF.
- Personnel costs remain the largest cost which is about 86% of total expenditures.
- Federal funding continues to support CLC and EJC effectively.
- PAP contractual costs is now tracking at \$389k and expecting more billing to be processed.
- FEMA reimbursement of \$53k due to Typhoon MAWAR
- Beginning Fund Balance of EJC was adjusted due to FY2025 Accrual based on final FY25 TB.

FUNCTIONAL AREA: PUBLIC SAFETY
DEPARTMENT/AGENCY: PUBLIC DEFENDER SERVICE CORPORATION
PROGRAM:
FUND:

GOVERNMENT OF GUAM
Fiscal Year 2026
Agency Staffing Pattern
(3rd Quarter) - DRAFT

PUBLIC DEFENDER SERVICE CORPORATION											Input by Department															
(A)		(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I) (J)		(K)	(L)	(M)	(N)	(O) (P)		(Q)	(R)	(S)	(T)	(U)	(V)	(W)	(X)		
No.	Position Number	Position Title	Name of Incumbent	Most Recent Hire Date	Grade / Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Retirement 33.85%	Retire (DDI) (\$19.01*26PF)	Soc Sec	Benefits			Medical (Premium)	Dental (Premium)	Total Benefits (L thru Q)	(K + S) TOTAL	TOTAL FIRST QUARTER	TOTAL SECOND QUARTER	TOTAL THIRD QUARTER	TOTAL FOURTH QUARTER	FUNDING SOURCE
									Date	Am.					Medicare 1.45%	Life 7.03*26PF										
1	PD-001/UNCL	EXECUTIVE DIRECTOR	STEPHEN P. HATTORI	03/14/2016	AL5-10	165,788					165,788	56,119				2,404	183	8,150	373	67,239	233,017	58,254	58,254	53,754		General Fund
2	PD-004/UNCL	DEPUTY DIRECTOR	JOHN P. MORRISON*	01/13/2020	AL5-11	20,224					20,224	6,846				293				7,139	27,364	6,841	6,841	6,288		General Fund
		ATTORNEY LEVEL 4	JOHN P. MORRISON		AL4-11	150,703			9/16/26		150,703	51,013	495			2,185	183	15,290	554	69,720	220,422	55,106	55,106	50,876		General Fund
3	PD-003	ADMINISTRATIVE DIRECTOR	SHANE G.L. NGATA	01/21/2025	S-10	119,633			1/17/27		119,633	40,496	495			1,735	183	21,217	742	64,867	184,500	46,125	46,125	42,555		General Fund
4	PD-048	ATTORNEY LEVEL 4	BRIAN E. KEGGEREIS	08/21/2024	AL4-3	100,804		428	8/21/26		101,232	34,267	495			1,468	183	8,150	373	44,936	146,168	36,542	36,542	33,587		General Fund
5	PD-054	ATTORNEY LEVEL 4	CHAD N. ENOKI	01/16/2025	AL4-4	104,408		428	1/16/27		104,836	35,487	495			1,520	183	9,794	0	47,479	152,315	36,860	38,079	35,040		General Fund
6	PD-002	ATTORNEY LEVEL 4	JOCELYN M. RODEN	04/04/2005	AL4-13	160,191		428	10/4/26		160,619	54,369				2,329	183	8,150	373	65,404	226,023	56,506	56,506	52,013		General Fund
7	PD-006	ATTORNEY LEVEL 4	MARY L. HILL	02/24/2025	AL4-6	116,801		428	2/24/27		117,229	39,682	495			1,700	183	8,150	373	50,583	167,811	39,798	41,953	38,539		General Fund
8	PD-031	ATTORNEY LEVEL 4	PETER J. SABLAN	01/08/2007	AL4-12	155,374		428	7/8/28		155,802	52,739				2,259	183	4,141	373	59,695	215,497	52,294	52,294	48,135		General Fund
9	PD-078	ATTORNEY LEVEL 4	RAMIRO OROZCO	8/28/2025	AL4-8	130,663		428	2/28/27		131,091	44,374	495			1,901	183	4,141	373	51,467	182,557	45,639	45,639	41,980		General Fund
10	PD-044	ATTORNEY LEVEL 4	RENTA M. TAMANAO-MUNOZ	01/15/2024	AL4-9	138,199		428	11/30/26		138,627	46,925				2,010	183	8,150	373	57,641	196,269	49,067	49,067	45,348		General Fund
11	PD-034	ATTORNEY LEVEL 4	WILLIAM B. JONES	01/13/2014	AL4-10	146,172		428	12/2/27		146,600	49,624	495			2,126	183	8,150	373	60,951	207,551	51,888	51,888	47,747		General Fund
12	PD-047	ATTORNEY LEVEL 4	WILLIAM C. BISCHOFF	05/02/2016	AL4-11	150,703		428	11/2/26		151,131	51,158	495			2,191	183	15,290	554	69,871	221,000	55,250	55,250	50,731		General Fund
13	PD-055	ATTORNEY LEVEL 4	ZACHARY C. TADMANGLO	12/19/2016	AL4-9	138,199		428	4/1/27		138,627	46,925				2,010	183	0	0	49,118	187,745	46,936	46,936	43,191		General Fund
14	Contract	ATTORNEY LEVEL 4 - (Part-Time)	RICHARD S. DIRKX	1/15/2026	AL4-5																					General Fund
15	PD-005	ATTORNEY LEVEL 3	ALISHA L. MOLYNEUX	05/16/2016	AL3-10	128,464		428	11/16/27		128,892	43,630				1,869	183	12,977	459	59,118	188,010	47,002	47,002	43,237		General Fund
16	PD-007	ATTORNEY LEVEL 3	EARL ANTHONY V. ESPIRITU	09/04/2017	AL3-6	102,651		428	8/1/26		103,079	34,892	495			1,495	183	4,141	373	41,579	144,658	36,164	36,164	33,247		General Fund
17	PD-051	ATTORNEY LEVEL 2	ADAM J. GUNKEI	12/18/2024	AL2-1	71,145		428	12/18/26		71,573	24,227	495			1,038	183	8,150	373	34,466	106,039	26,510	26,510	24,312		General Fund
18	PD-053	ATTORNEY LEVEL 2	CHRISTIAN F. SPOTANSKI	06/14/2024	AL2-3	73,688		428	2/6/27		74,116	25,088	495			1,075	183	9,794	373	37,008	111,124	26,911	27,781	25,502		General Fund
19	PD-027	ATTORNEY LEVEL 2	SAMUEL J. ALEXANDER (vice: K. A. Aguon)	5/11/2026	AL2-6	88,432		428	5/11/27		88,860	30,079	495			1,288	183			32,046	120,905					General Fund
20	PD-009	CHIEF INVESTIGATOR	ROBBIE T. CALL	06/06/2008	QL04-12	107,813		333	11/6/27		108,146	36,607				1,568	183	8,150	373	46,882	155,028	38,757	38,757	35,653		General Fund
21	PD-014	INVESTIGATOR III	RANDOLPH F. RIVERA	12/04/1989	NL04-15	92,020		333	7/11/26		92,353	31,261				1,339	183	0	0	32,784	125,136	31,284	31,284	28,772		General Fund
22	PD-011	INVESTIGATOR III	RICARDO S. TAMANAO	11/06/2006	NL04-14	88,914		333	11/26/27		89,247	30,210	495			1,294	183	15,290	0	47,472	136,719	34,180	34,180	31,420		General Fund
23	PD-025	INVESTIGATOR III	ROBERT F. LINDSEY III	05/23/2022	ML04-05	59,608		333	5/23/27		59,941	20,290				869	183	8,309	7,215	36,866	96,807	23,194	23,194	19,740		General Fund
24	PD-064	INVESTIGATOR I	CHARMAINE T. AGUON	10/09/2024	KL04-10	61,496		333	10/9/26		61,829	20,929	495			897	183	7,215	554	30,273	92,102	23,025	23,025	22,433		General Fund
25	PD-063	INVESTIGATOR I	ELEANOR QUENGA-RIOS	11/11/2019	KL04-14	70,568		333	11/11/27		70,901	24,000				1,028	183	0	0	25,211	96,113	24,028	24,028	22,067		General Fund
26	PD-013	PARALEGAL II	CHRISTINE B. REYES	04/8/2025	L-8	58,831			10/8/26		58,831	19,914	495			853	183	21,217	742	43,404	102,235	25,559	25,559	23,550		General Fund
27	PD-068	PARALEGAL II	MARIE P. PEREDA	01/13/2025	L-2	47,347			1/13/27		47,347	16,027				687	183	5,978	459	23,333	70,680	17,085	17,085	16,292		General Fund
28	PD-015	LEGAL SECRETARY SUPERVISOR	VANESSA L. DIAZ	01/03/1995	L-12	66,662			12/21/27		66,662	22,565				967	183	8,150	373	32,238	98,900	24,725	24,725	22,816		General Fund
29	PD-035	LEGAL SECRETARY III	ALANA M. DIAZ	08/08/2016	J-10	52,456			2/8/28		52,456	17,756	495			761	183	0	0	19,195	71,651	17,367	17,367	16,788		General Fund
30	PD-058	LEGAL SECRETARY III	JUDY S. AYUYU	05/01/2017	J-10	52,456			11/1/27		52,456	17,756	495			761	183	0	0	19,195	71,651	17,913	17,913	16,521		General Fund
31	PD-065	LEGAL SECRETARY III	RACHEL N. MESUBED	01/08/2020	J-10	52,456			7/8/26		52,456	17,756				761	183	9,794	742	29,236	81,692	20,423	20,423	18,827		General Fund
32	PD-046	LEGAL SECRETARY III	RAMONA A. GUERRERO	01/08/2020	J-9	50,843			7/8/26		50,843	17,210				737	183	12,977	459	31,567	82,410	20,602	20,602	18,987		General Fund
33	PD-021	LEGAL SECRETARY III	STACEY ANN F. CRUZ	04/07/1997	J-13	57,609			6/7/27		57,609	19,501	495			835	183	15,290	554	36,858	94,467	23,617	23,617	21,445		General Fund
34	PD-028	LEGAL SECRETARY III	VERA LYNN G. CRUZ	02/03/2025	J-8	49,279			8/3/26		49,279	16,681	495			715	183	0	0	18,073	67,352	16,838	16,838	15,539		General Fund
35	PD-060	LEGAL SECRETARY II	JENNIFER SPESUNGEL	01/29/2024	J-3	37,875			1/29/27		37,875	12,821	495			549	183	4,141	373	18,562	56,437	13,641	13,641	13,286		General Fund
36	PD-019	LEGAL SECRETARY I	KEANA DAUDELL MESUBED	12/1/2025	H-1	32,609			12/1/26		32,609	11,038	495			473	183	4,141	373	16,703	49,312	12,328	12,328	11,338		General Fund
37	PD-052	LEGAL SECRETARY I	KEILANI-CAMARIN R. LAYON	02/27/2025	H-2	33,845			12/29/26		33,83															

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transcript.

CIVIL LAW CENTER											Input by Department																	
(A)		(B)	(C)		(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	(T)	(U)	(V)	(W)			
No.	Position Number	Position Title	Name of Incumbent	Most Recent Hire Date	Grade / Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Retirement 33.85%	Retire (DDI) (\$19.01*26PP)	Soc Sec (6.2% * J)	Medicare (1.45% * J)	Life 7.03*26PP	Benefits		Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL	TOTAL FIRST QUARTER	TOTAL SECOND QUARTER	TOTAL THIRD QUARTER	TOTAL FOURTH QUARTER	FUNDING SOURCE	
									Date	Am.																		
1	PD-1196/UNCL	MANAGING ATTORNEY	CAROL M. HINKLE-SANCHEZ*		AL5-9	6,044					6,044					88					2,134	8,178	2,044	2,044	1,891		General Fund	
		ATTORNEY LEVEL 4	CAROL M. HINKLE-SANCHEZ	02/27/2023	AL4-11	150,703			3/9/26		150,703	51,013			2,183	183			21,917	742	76,040	226,743	56,686	56,686	52,136		General Fund	
2	PD-070	ATTORNEY LEVEL 4	DOMINIC S. TERLAJE	12/31/2024	AL4-10	146,171			6/30/28		146,171	49,479			2,119	183			8,150	373	60,304	206,475	48,922	48,922	45,150		General Fund	
3	Contract	ATTORNEY LEVEL 4	JAMES BASIL OMALLAN	10/21/2024	AL4-5																	21,369	24,023	19,564		Grant		
4	PD-071	ATTORNEY LEVEL 2	JESSICA A. LEE	11/11/2024	AL3-2	73,688			5/12/27		73,688	24,943	495		1,068	183			8,150	0	34,840	108,526	26,272	26,272	24,560		General Fund	
5	UNCL	SENIOR LAW CLERK	BRITTANY K. TOVES	4/13/2026	CWA-02	62,004					62,004	20,989	495		899	183			8,150	373	31,083	93,092			15,921		General Fund	
6	PD-075	PROGRAM COORDINATOR III	CHRISTINA A. MARTINEZ	12/31/2024	N-2	57,447			12/31/26		57,447	19,446	495		833	183			9,794	742	30,998	88,445	22,111	22,111	20,403		General Fund	
7	PD-076	PROGRAM COORDINATOR III	VACANT - VICE: G.L.P. DIEGO		N-2	57,447			12/31/26		57,447	19,446	495		833	183			4,141	0	23,098	82,545	20,636	20,636	0		General Fund	
8	PD-074	MANAGEMENT OFFICER	EDNA M.R. TOPASNA	12/31/2024	M-2	52,021			12/31/26		52,021	17,609	495		754	183			0	0	19,041	71,062	17,766	17,766	16,399		General Fund	
9	PD-073	LEGAL SECRETARY I	JENERY E. SANA	12/31/2024	H-2	33,845			12/31/26		33,845	11,457	495		491	183			9,794	742	23,161	57,006	14,252	14,252	13,145		General Fund	
10	PD-072	LEGAL SECRETARY I	YOUVALEEN Y. JOHNNY	12/31/2024	H-2	33,845			12/31/26		33,845	11,457	495		491	183			4,141	373	17,139	50,984	12,746	12,746	11,763		General Fund	
11	LTA	OFFICE AIDE	JACQUELINE M. DAYRIT	3/30/2026	D-1	23,412					23,412	7,925	495		339	183			9,794	742	19,478	42,890	0	0	8,836		General Fund	
											696,627																	
											696,627	235,808	3,465		10,101	1,828	84,031	4,087	339,321	1,035,948	242,803	245,458	229,768	0				

ALTERNATE PUBLIC DEFENDER															Input by Department											
(A)		(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	(T)	(U)	(V)	(W)			
No.	Position Number	Position Title	Name of Incumbent	Most Recent Hire Date	Grade / Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Retirement 33.85%	Retire (DDI) (\$19.01*26FP)	Soc Sec	Benefits		Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL	TOTAL FIRST QUARTER	TOTAL SECOND QUARTER	TOTAL THIRD QUARTER	TOTAL FOURTH QUARTER	FUNDING SOURCE	
									Date	Amt.					Life 7.03*26FP	Medicare 1.45%										
1	100	MANAGING ATTORNEY	ANA MARIA C. GAYLE	01/26/2014	AL5-12	176,226			3/27/28		176,226	59,653				2,555	183	9,794	742	72,927	249,153	60,496	60,496	57,337		General Fund
2	102	ATTORNEY LEVEL 4	BRYCEN J. BREAZEALE	10/07/2024	AL4-6	116,801		440	10/7/26		117,241	39,686	495			1,700	183			42,064	159,304	39,826	39,826	36,613		General Fund
3	101	ATTORNEY LEVEL 4	PETER J. SANTOS	01/01/2024	AL4-10	146,171		440	6/16/28		146,611	49,628				2,126	183	5,978	459	58,374	204,985	48,550	48,550	44,671		General Fund
4	108	ATTORNEY LEVEL 4	LEONARDO S. RAPADAS	02/13/2023	AL4-12	155,374		440	4/2/28		155,814	52,743				2,259	183	15,290	554	71,029	236,844	55,131	55,131	51,997		General Fund
5	103	ATTORNEY LEVEL 3	TYLER R. SCOTT	06/05/2023	AL3-6	102,651		440	6/5/27		103,091	34,896	495			1,495	183	4,141	373	41,583	144,674	34,275	34,275	31,491		General Fund
6	114	ATTORNEY LEVEL 2	SHINU T. FLYNN	06/17/2024	AL2-6	88,432		440	6/17/27		88,872	30,083	495			1,289	183	8,150	373	40,573	129,444	30,730	30,730	28,223		General Fund
7	109	INVESTIGATOR III	JULIE ANN G. SABLAN	02/13/2012	NL04-11	80,191			5/10/28		80,191	27,145				1,163	183	8,150	373	37,013	117,204	28,384	28,384	26,536		General Fund
8	104	INVESTIGATOR II	ROSALYN S. GUTIERREZ	12/09/2019	ML04-12	76,623		360	6/9/27		76,983	26,059				1,116	183			27,358	104,341	26,085	26,085	23,925		General Fund
9	115	MANAGEMENT OFFICER	RECRUITMENT IN PROGRESS		M-7	62,652					62,652	21,208				908	183	12,977	459	35,735	98,387	0	0	0		General Fund
10	112	ADMINISTRATIVE ASSISTANT	ALITHIA N. S. AYUYU	10/20/2025	J-1	38,211			10/20/26		38,211	12,934	495			554	183	4,141	373	18,680	56,891	14,223	14,223	13,117		General Fund
11	105	LEGAL SECRETARY III	JOYLEEN G. SANCHEZ	08/15/2022	J-4	42,721			8/15/26		42,721	14,461	495			619	183	7,215	554	23,527	66,248	16,562	16,562	15,282		General Fund
12	106	LEGAL SECRETARY I	LEONA S. WEAVER	03/12/2022	H-8	42,055			3/11/27		42,055	14,236				610	183	4,141	373	19,542	61,597	15,399	15,399	14,194		General Fund
13	117	LEGAL SECRETARY I	MARDEE R. LUJAN-SANDLIN	02/16/2026	H-9	43,382			8/16/27		43,382	14,685	495			629	183		373	16,365	59,747	0	14,937	13,796		General Fund
14	107	LEGAL CLERK III	VACANT: VICE - M. BORRETA		I-13	53,011					53,011	17,944	495			769	183	4,141	373	23,905	76,916	0	0	0		General Fund
15	LTA	CLERK I - underfilling Vacant Legal Clerk III	BRIAN K. LEON GUERRERO		C-1	21,849					21,849	7,396	495			317	183	4,141	373	12,905	34,754	8,688	8,688	7,974		General Fund
						1,246,350		2,560			1,248,910	422,756		3,960		18,109	2,742	88,259	5,752	541,578	1,790,488	378,360	393,287	365,156	0	

PRIVATE ATTORNEY PANEL																Input by Department										
(A)		(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	(T)	(U)	(V)	(W)			
No.	Position Number	Position Title	Name of Incumbent	Most Recent Hire Date	Grade / Step	Salary	Overtime	Specialty Pay 15%	Increment		(E+F+G+I) Subtotal	Retirement 33.85%	Retire (DDI) (\$19.01+26PP)	Soc Sec	Benefits			Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL	TOTAL FIRST QUARTER	TOTAL SECOND QUARTER	TOTAL THIRD QUARTER	TOTAL FOURTH QUARTER	FUNDING SOURCE
									Date	Amf.					Life 7.03+26PP	Medicare 1.45%	Life 7.03+26PP									
1	PD-082	ADMINISTRATIVE SERVICES OFFICER	AUDRE K. HAITORI	1/30/2026	N-7	69,187			7/30/27		69,187	23,420			1,003	183	12,977	459	38,042	107,229	26,807	26,807	24,719		General Fund	
2	PD-083	LEGAL SECRETARY I (in lieu of Accounting Tech I)	RECRUITMENT IN PROGRESS		H-1	32,609					32,609	11,038			473	183	7,215	554	19,463	52,072	0	0	0		General Fund	
						101,796					101,796	34,458			1,476	366	20,192	1,013	57,505	159,301	26,807	26,807	24,719	0		